

**Board of Directors Meeting
Broken Bow Chamber of Commerce
May 22, 2019**

Present: Travis Barker, Lauren Long, Shantel Daake, Darren Tobey, Levi French, Eric Zimbelman, Tammy Schall, Abby Hilkeimeier, Michelle Nelson, Sara Arnold, Deb Kennedy, Joni Kaczanowski

Absent: Logan Girardin, Morgan Olson, Melissa Garcia

Call to order 12:05 pm.

1. Minutes & Committee Reports

- a. Motion to approve by Sara, second by Abby, all in favor, none opposed.

2. Financial Report

- a. Deb is working to have the payroll taxes reviewed and entered properly into Quickbooks. No other questions or discussion regarding the Financial Report.
- b. Motion by Abby to approve, second by Sara, all in favor, none opposed.

3. City Wide Garage Sales Update

- a. 5 garage sales have been registered. We expect many forms to come in last minute.
- b. Sales will be held May 31st & June 1st.
 - i. Registration forms are due on Tuesday, May 28th by 5 pm to the Chamber office.
- c. We do have 5 Business Partners sponsoring the Garage Sale Promotion.

4. By-Laws Notification

- a. The Executive Board is working to create an Employee Handbook based off of a previously formed document that Shantel had on file.
- b. The Board was reminded by Travis that any changes to the By-Laws have to be proposed and distributed to the Board members 10 days before a vote can be held to approve the changes.

5. Alternative Entertainment for Banquet

- a. Deb is still working to receive quotes from Dueling Pianos.
- b. Deb also suggested that the Board consider Jutebox Hero for the Banquet entertainment. He will be the September Third Thursday performer. Cost would be considerably less than Dueling Pianos.
- c. Decision will be made at June 12th Events Committee meeting.

6. Chamber Day

- a. Board members were given a list of Chamber Team Members to deliver the new Chamber Directories to this afternoon (or at their soonest convenience).

Updates from Ex-Officio Members

- 1. **CEDC**-not present
- 2. **City of Broken Bow**-not present
- 3. **Board of Supervisors**-not present

Closed session was held.

Meeting adjourned 12:33 pm.