

**Broken Bow Chamber of Commerce  
Events Committee Meeting  
January 13, 2021**

**Present:** Levi French, Carol Ostendorf, Michelle Nelson, Gavin Higgins, Michaela Bissonette, & Stephanie Grafel

Meeting was called to order by President Levi French at 11:59AM.

**1. Banquet**

- a. Proposed date, March 27<sup>th</sup> at One Box Convention Center
- b. Entertainment: Todd Lamanske Productions, Magician
  - i. \$2500.00 Plus 1 Night Hotel Room
  - ii. Gavin will contact and confirm date change will work.
- c. Levi spoke with Blake at Golf course regarding date & possible Golf Scramble. Discussed whether combining these two events would work. Carol voiced concern with length of Golf Scramble then preparing for Banquet after. General consensus was to just focus on the Banquet and Silent Auction.
  - i. Levi will confirm date at One Box Convention Center
- d. Country Catering won the bid for service. The committee will present the same basic meal plan as last year to the Board for approval. (dinner salad & roll, Chicken & beef, carrots & mashed potatoes, & a variety of cheesecakes) This was done buffet style. **(per CC, can still be done as buffet under Covid guidelines)**
  - i. Stephanie will call Country Catering to confirm availability. **(Confirmed)**
- e. Ticket prices will remain the same at \$50 a person, or \$450 a table, as this was already noted in the Pledge Sheets sent out with Membership Dues.
- f. Past years there have been 34 tables, at this time seating capacity is at 75%. (information confirmed by Michelle Nelson) This figures out at 27 tables.
  - i. Does the Chamber offer 1<sup>st</sup> choice to business's with anniversaries?
  - ii. Should a seating chart be made for those accepting recognitions? i.e. tables near the stage area
- g. Special Recognitions
  - i. Nomination sheets need to be sent to Chamber Members. There were 6 different categories last year.
  - ii. Once nominations have come in Stephanie will send out a "Survey Monkey".
  - iii. **6x8 oval/round walnut plaques where given last year**
- h. Businesses' celebrating anniversaries.
  - i. Businesses' celebrating anniversaries will have pictures taken before the Banquet. This will give them extra recognition on the display screen during the event.

- ii. A discussion of plaques vs. certificates for this was held. Last year 8x10 Chromalux plaques were given out for 5, 10, 25, 50, 75 years, while certificates were done for the others. Plaques were done by Awards & More. Certificates were done by LIPS. (Awards & More does certificates also!!!)
- i. Programs
  - i. Programs were printed by LIPS. The committee discussed reducing the # of programs to 5 a table. With 27 tables, this would be 135 programs.
- j. Silent Auction
  - i. There have been 3 businesses that have pledged to help for silent auction.
- k. Table Decorations
  - i. There are some decorations at the Chamber now. Red & black sand filled jars, possibly vases.
  - ii. Michaela will look into table décor and present options at the next meeting.

## **2. Demolition Derby**

- a. Michelle brought up a suggestion from the Custer County Ag Society about partnering with the Chamber for a Demolition Derby. She has been in communication with a gentleman regarding this event. The date would be June 19<sup>th</sup>. Ideas of adding a Beer Garden and Concession stand to increase revenue. The concession stand could be “farmed” out to a 4-H club, they could even be asked to clean the bandstand.
  - i. Concerns about liability insurance were brought up. Gavin will call the Lyon’s Club (Don Wolford: 870-2426) about “sponsorship” and being covered under them that way.

Meeting adjourned at 1:01PM.