

**Broken Bow Chamber of Commerce  
Board of Directors Meeting  
January 23, 2019**

**Present:** Melissa Garcia, Travis Barker, Shantel Daake, Eric Zimbelman, Michelle Nelson, Lauren Long, Tammy Schall, Abby Hilke-meier, Sara Arnold, Levi French, Andrew Ambriz, Deb Kennedy, Joni Kaczanowski

**Absent:** Logan Girardin, Darren Tobey, Morgan Olson

**Call to Order 12:00 pm**

**Action Items**

**1. December Minutes**

- a. Motion to approve minutes by Travis, second by Shantel, all in favor, none opposed

**2. Financial Report**

- a. Dues & banquet ticket/raffle tickets were discussed
- b. Unpaid members have received two invoices for dues, so the next step will be making phone call reminders

**Welcome to New Board Members**

- Those in attendance introduced themselves to new board members/guests

**Officer Elections**

- Nominations were taken for President, Vice President, and Treasurer

**• President**

- Eric nominated Travis for the position of President
- Motion to close nominations for President by Tammy, second by Lauren, all in favor, none opposed
- Motion to accept Travis' nomination for President by Lauren, second by Abby, all in favor, none opposed

**• Vice President**

- Tammy nominated Lauren for the position of Vice President
- Shantel nominated Levi for the position of Vice President
- Motion to close nominations for Vice President by Abby, second by Sara, all in favor, none opposed
- Voting took place; results were in Lauren's favor to hold the position of Vice President

**• Treasurer**

- Lauren nominated Shantel for the position of Treasurer
- Motion to close nominations for Treasurer by Tammy, second by Levi, all in favor, none opposed
- Motion to accept Shantel's nomination for Treasurer by Eric, second by Abby, all in favor, none opposed

**2019 Committee Choices**

- A handout was given to each board member including committee sign-ups, a confidentiality statement, conflict of interest statement, and getting to know the team sheet. Members were asked to return to Deb or Joni in the next few weeks

## **2019 Membership Update**

- Unpaid members were discussed and steps moving forward to collect dues as soon as possible

## **Office Rental Agreement**

- Gothenburg State Bank now owns the building the Chamber is located in. There is a new lease agreement to be approved and signed. Very few changes have been made compared to the previous lease agreement.
- Motion to approve new lease agreement by Lauren, second by Tammy, all in favor, none opposed

## **Committee Reports**

### **1. Retail & Marketing Committee**

- a. Love Local promotion is currently taking place. 19 businesses signed up. Drawing for winners will be on February 12<sup>th</sup> at the Chamber Office. 19 gift certificates will be awarded, including a few additional bonus prizes

### **2. Events Committee**

- a. Ticket sales are going well for the Chamber Banquet. Currently standing at 304 tickets sold. Deadline is today.
- b. The Board voted for the Chamber Volunteer of the Year award
  - i. Winner will be announced at the Chamber Banquet on February 9<sup>th</sup>
- c. Discussion was held regarding an alternative plan if the weather is poor on February 9<sup>th</sup>
  - i. Deb will work with the convention center, Adam Carriker, & the caterer to determine a possible alternative date to hold the event

### **3. Tourism & Accommodations Committee**

- a. Last meeting had a smaller attendance than normal
- b. The Chamber is working to complete a bid for the annual Tourism Conference (2021, 2022, or 2023)
- c. Agri/Eco Tourism Conference is coming up in February in Ord

### **4. Directory**

- a. The Chamber has received 3 estimates from different printers
- b. Custer County Tourism will have a 6-page spread in the directory highlighting the different communities in Custer County
- c. The Directory will go to print towards the end of March

## **Updates from Ex-Officio Members**

### **1. CEDC**

- a. Andrew discussed the CAPS program, housing plans in Ansley, and the meetings that he and Deb had with REAP and NEF last week

### **2. City of Broken Bow**

- a. Unable to attend

### **3. Board of Supervisors**

- a. Unable to attend

**No closed session.**

**Meeting adjourned at 1:04 pm.**