

**Broken Bow Chamber of Commerce
Events Committee Meeting
Wednesday October 13, 2021**

Present: Levi French, Carol Ostendorf, (By Phone) Gavin Higgins, (By Phone) Michelle Nelson, Stephanie Grafel

Called to Order by Stephanie Grafel at 12:05pm

Old Business

1. **Pep Rally** – Stephanie reviewed the Pep Rally on September 10, 2021. She thanked both Levi and Gavin for getting judges lined up. Lacey posted pictures and recorded parts of the event for Facebook and Instagram.

One note to make is that Dan Knoell, City Administrator requested to have the school contact him in the future for the street closures. He would like them to take responsibility for that item. The Chamber will still contact City Parks for the bleachers. This year the school got the trailer from Myers Construction and contacted KCNI to MC the event.

2. **Steak Fry's** – Steak Fry's were held on September 13th, & 20th at the Broken Bow Golf Club. The venue worked well, there was kitchen access to prep food and the bar was open for any drinks that were not already being provided by the Chamber. Clean up done by the Golf Club. The Golf Club did not charge for the use of their facility.

3. The Chamber came out slightly ahead with the profit being \$252.18 for the women, and \$269.35 for the men. There were only two negative(ish) comments from the Men's Fry. 1. No keg (we did order one, but it didn't come in on the truck) 3 tickets were given out instead. 2. This event has been done in August in the past, some felt we were late getting to it.

New Business

1. **Sidewalk Spooks** – October 29th, 2021, from 3pm to 5pm will be the Trick or Treat around the Square. BD has offered to supply the Crossing Guards. I have asked for 2 on each intersection of 8th & D, 9th & D, and 10th & D, Total of 6 Crossing Guards. There are 44 businesses that are participating so far.
2. **Annual Banquet** – Stephanie is concerned about getting a committee together to work on the Banquet. To get a performer we will need to book soon. The group suggested talking to the Board on the 27th to get sign-up participation.
3. **Festival of Lights** - This year the theme for the parade is, "A Storybook Christmas". Gavin will call the Elks Club to see if they will provide a Santa (we have the suit). Michelle will contact the Lions Club about Reindeer. Stephanie will confirm with the Optimist Club that they will be responsible for the fire pits and the S'mores. Stephanie will also ask the UMC Choir and Morgan Harms (BBPS Choir Teacher) if they will lead Caroling after the parade. Gavin will confirm that KCNI will be available to MC the Parade and Stephanie will ask KBear to provide musical entertainment before. Stephanie is working on the parade registrations and the advertising of this event. Stephanie would like to have the parade end with a Chamber of Commerce Float. She will be asking all available Board of Directors to be on the float representing their business/organization. There will be a Banner stating, "Festival of Lights brought to you by the Chamber of Commerce and All it's Chamber Business Members".

With no additional business to discuss the meeting was adjourned.

Meeting Adjourned 12:44pm

Next Meeting: November 10th, 2021, at Noon in the Chamber Conference Room

Respectfully Submitted: Stephanie Grafel, Executive Director

