

**Broken Bow Chamber of Commerce
Regular Board Meeting
December 18, 2019**

Present: Travis Barker, Lauren Long, Shantel Daake, Abby Hilke, Eric Zimbelman, Michelle Nelson, Darren Tobey, Sara Arnold, Logan Girardin, Tammy Schall, Levi French, Michaela Bissonette, Gavin Higgins, Deb Kennedy, Joni Kaczanowski

Absent: Morgan Olson, Melissa Garcia

Call to Order: 12:01 pm

1. Minutes & Committee Reports

- a. Motion to approve October Minutes & October/November Committee Reports made by Darren, second by Sara, all in favor, none opposed.

2. Financial Report

- a. A change in 2020 will be the way the \$10,000 Tourism Grant is presented to the Chamber. In the past, a check for the full amount was given at the beginning of the year. In 2020, we will present "receipts" to show how the dollars were used and we will be compensated after the receipts are approved.
- b. Billing for membership was mailed slightly later this year, compared to 2018. This affects the total amount of dues that have been paid so far for 2020.
- c. Motion to approve Financial Report made by Abby, second by Sara, all in favor, none opposed.

3. 2020 Budget

- a. Proposed Budget was emailed to the Board in advance for their review.
- b. Darren mentioned various ways the profit from the Annual Banquet could be increased.
 - i. Silent Auction items donated.
 - ii. Offer of free Banquet tickets to potential new Chamber Members to educate them on the benefits of our services in hopes of increasing membership.
- c. Motion to approve 2020 Budget without changes made by Darren, second by Sara, all in favor, none opposed.

4. 2020 Banquet

- a. Meal
 - i. Events Committee met last week and narrowed the choices down to two.
 - ii. Motion for the Banquet meal from Country Catering to be a 6 oz. sirloin and a 3 oz. chicken breast, served with a tossed garden salad, garlic smashed potatoes, glazed carrots, and cheesecake made by Darren, second by Eric, all in favor, none opposed.
- b. Nominations
 - i. Survey Monkey will be sent out today by 5 pm for voting to begin.
 - ii. Survey will include names of nominees only (due to advisement by legal counsel with the State Chamber).

5. Welcome New Board Members/Goodbye Outgoing Board Members

- a. Deb thanked Tammy, Abby, and Logan for their dedication to the Chamber Board throughout their terms.
- b. Gavin and Michaela introduced themselves and shared their interests in the Chamber Board position.

6. Other Communication

- a. A January Calendar and Committee List was handed out.
- b. Officer nominations and voting will be done at the January meeting.
- c. Committee sign-up will take place at the January meeting.

Updates from Ex-Officio Members

1. CEDC-not present.
2. City of Broken Bow-not present.
3. Board of Supervisors-not present.

No closed session was held.

Meeting Adjourned: 12:49 pm