

**Broken Bow Chamber of Commerce  
Board of Directors Minutes  
Wednesday, June 22, 2022**

**Present:** Keith Ellis, Jeana Chancellor, Jeremy Shipe Vedah Fales, Tania Kreitman, Danielle Hendricks, Sid Fessler, Audra Kerber

**Absent:** Nancee Coufal (vacation), Scott Cyboron (vacation), Ahren Finney (ill)

**Call to Order: 4:09pm**

**Minutes:** The minutes for the May meeting were sent out via email prior to today's meeting. Keith made a motion to accept the minutes as printed. Seconded by Jeana. All in favor, none opposed. Motion Passed.

**Financial Report:** Nancee was absent, so Stephanie gave a brief financial report. There was nothing of note to report. Our main account is standing at \$57K, with withdrawals at approximately \$5K for May. Keith was concerned that with 7 months left of the year the budget is tight. This was discussed previously when the budget was initially set. The Chamber has a very tight budget this year and is working hard to stay in the black. Sid made a motion to accept the financial report as given. Seconded by Vedah. All in favor, none opposed. Motion passed.

**Updates from Ex-Officio Members:**

Board of Education – None

Board of Supervisors – None

City of Broken Bow – None

CEDC – Keith Ellis – A reorganization is being done for Leadership Custer County. A separate committee has been comprised of 8 alumni and 2 support team members. They will have 3 yr. terms. The plan is to start in the Fall of 2022 with 8-10 participants. The focus will be on critical issues facing our communities and Networking. The CEDC is also still working on the completion of the last of 3 houses that began prior to Keith's arrival.

Past President – Vedah Fales – None

**Committee Reports:**

**Retail/Marketing:** The Broken Bow Tourism Stickers were decided on and the printing will be done soon. Crazy Days was also discussed.

**Events Committee:** The committee discussed the upcoming 5K. It was decided to do a Donut Dash. The Steak Fries were also set for the 2<sup>nd</sup> and 3<sup>rd</sup> week of September, the 12<sup>th</sup> and 19<sup>th</sup>. Work was started on the 2023 Annual Banquet. 3 themes were chosen to pick from, Roaring 20's, Mardi Gras, or Masquerade. It was also suggested to look for another comedy act. The Board decided to add this to next months agenda for a vote on theme

**Old Business:**

1. GROW Awards and Ribbon Cuttings: There is one GROW Award scheduled to be presented next Wednesday June 29<sup>th</sup> at 8:30am for Prairie Eye Care Center. There are 3 Awards to still be scheduled; Bow Family Furniture, CEDC, and First Interstate Bank. There are also 2 Ribbon Cuttings, Earl's Auto Glass, and Ne Owners Ins. Agency

**New Business:**

1. Tour De Ne: The Chamber is hosting breakfast on Friday June 24<sup>th</sup>. Volunteers include Stephanie, Doug, & Hayden Grafel, Jeremy Shipe, Tania & Julie Kreitman, Scott Cyboron, Jeremy Clingenpeel, and Brent & Helen Forster. Keith asked how many business members helped for these events. A discussion was had on how best to get more volunteerism from our members. We will start adding to Constant Contact when there is a need for volunteers to see if this helps.
2. IRS: Another bill came in from the IRS for penalties incurred from not sending in Quarterly 941's on time. This one was for 2019. Stephanie contacted the IRS to find out exactly what all they are still looking for and will be gathering all this information next week to get faxed over. She will also speak with Nancee to have her look over everything to make sure it is correct ahead of time.
3. Membership Dues: This item was tabled for next month.
4. Donut Dash sign up: A sign up sheet was passed around to the Board for help with the 5K. We will also post a need for volunteers on Constant Contact.

With no further business to discuss a motion was made by Vedah and seconded by Tania to adjourn the meeting. All in favor, none opposed. Motion passed.

**Meeting Adjourned:** 5:09pm

Respectfully Submitted: Stephanie Grafel, Executive Director