

**Broken Bow Chamber of Commerce  
Board of Directors Minutes  
Wednesday April 27, 2022**

**Present:** Tania Kreitman, Sid Fessler, Nancee Coufal, Vedah Fales, Keith Ellis, Jeana Chancellor, Scott Cyboron, Jeremy Shipe, Stephanie Grafel

**Absent:** Danielle Hendricks, Kaci Johnson (called), Audra Kerber (called), Ahren Finney (ambulance call)

**Called to Order:** 4:11pm by Sid Fessler Vice President

**Minutes:** Minutes were emailed prior to the meeting. The only change needed was Call to Order at 4:09 instead of 6:09pm. Keith made a motion to accept the minutes with the above change. Seconded by Jeana. All in favor, none opposed. Motion passed.

**Financials:** Financials were emailed prior to the meeting. No changes were required. Keith made a motion to accept the minutes with the above change. Seconded by Jeana. All in favor, none opposed. Motion passed.

**Updates from Ex-Officio Members:**

No update at this time.

**Committee Reports:**

1. Retail/Marketing: Report given by Stephanie. See Retail Marketing minutes
2. Events: No April meeting took place due to family illness for Stephanie. No Report

**Old Business:**

1. Flatwater Bank CD: Rolled into Money Market account at first Interstate Bank.
2. Ne Chambers Association Mini-Institute: Stephanie gave report on the conference that she and Lacey went to on. There was a great deal of good information on both Chamber Bucks and new forms being implemented and Tiered Dues Structures. Stephanie stressed to the Board that our current dues need to be evaluated and some restructuring done.
3. SEP: This has been taken care of and first payment made to Edward Jones account for Stephanie Grafel.
4. PTO Benefits: There was some discussion, but ultimately was tabled to have the Executive Board review and modify and bring back to the Board for approval.
5. Danielle Hendricks: Danielle is to start working at The Custer County Chief. Per conversation at last Board Meeting as long as she was employed by a Chamber Business Member, and they were on board with the volunteerism with the Chamber she would retain her current position. She has not been able to start the new position yet, as she is still healing. We will extend this to next meeting. Sid made a motion and was seconded by Nancee. All in favor, none opposed. Motion carried.

**New Business:**

1. Board Resignation: Shelly Apperson has taken a position at Custer Public Power. Kaci Johnson would like to keep the Board position with Mid-Plains Community College. Kaci was unable to attend this meeting but will make sure there is a representative at all future meetings.

2. GROW Awards: Two GROW Awards will be presented on May 25<sup>th</sup>. 8:30am for Prairie Eye Care and 9am for The Garden Center. Sandhills Custom Creations, Ne Pasture Door, and Borders Law Office will also be receiving GROW Awards. We are waiting for dates for the last three businesses.
3. Admin Assistant Posting: There have been several applications, which is wonderful. Stephanie has had 2 interviews and there are more scheduled. She will keep everyone informed.
4. Brick Planters: This was just a reminder to the Board that any business interested in adopting a Brick planter for the summer is able to. Just contact Stephanie and she will put you on the list. Scott is hesitant to get a planter due to trash being put in it since there are no trash bins near on the business side of the street. Stephanie will email Dan Knoell and see if there is a way to fix this issue.
5. Brochure Swap: This event is in North Platte this year. Stephanie will leave the Chamber a little early on Tuesday the 17<sup>th</sup> to make the 5pm meeting and dinner then will be back Wednesday afternoon. She will post info at the office and on social media to alert everyone regarding different office hours.

With no further business to discuss, a motion was made by Vedah and seconded by Scott to adjourn the meeting. All in favor, none opposed. Motion carried.

**Meeting Adjourned: 5:40pm**

Respectfully Submitted, Stephanie Grafel, Executive Director