

**Broken Bow Chamber of Commerce
Event Committee Minutes
Wednesday, March 9, 2022**

Present: Tania Kreitman, Scott Cyboron, Jeana Chancellor, Shelly Apperson, Gavin Higgins, Stephanie Grafel, Vedah Fales, Jessica Burnett

Called to Order: 12:05pm

1. Annual Banquet: Saturday March 12, 2022

- a. Welcome: Vedah will begin the evening and introduce Tania. Tania will speak.
- b. Special Message: Stephanie has written a speech for this portion.
- c. Invocation: Mona Weatherly has agreed to do the invocation for us.
- d. Meal: Skeeter Barnes will be delivering at 5pm. Stephanie will be there to take delivery. Dusty Schwartz will have staff available to server and wait tables.
- e. Décor: All items have been purchased. Volunteers will meet at noon to put together table decorations and Silent Auction Table.
- f. Anniversary and Special Awards: There is one Anniversary plaque that needs redone for Farritor's. Everything else is complete.
- g. Programs and Anniversary/Special Awards booklets: All done. LIPS printed the programs and Stephanie made the booklets. We will print 60 booklets for the tables.
- h. Slideshow: Gavin and Lacey are completing it.
- i. Silent Auction Items: 15 silent auction items, 3 Bidding War surprise items, and 50/50 lucky pot raffle.
- j. Entertainment: Kyle Yamada. Much less in cost than last few years.

With no further business to discuss the meeting was adjourned.
Meeting Adjourned 12:45pm

Next Meeting, Wednesday April 13, 2022 at Noon in the Chamber Boardroom
Respectfully submitted, Stephanie Grafel, Executive Director